

## Service in Church Building – 10.00am Sunday 4 October 2020

Please read the following carefully even if you have attended recently as the information may have been updated.

Due to social distancing requirements some chairs have been removed from the Worship Area. This means that, sadly, we must restrict attendance to 42. To manage attendance, we are introducing a booking system which is explained below.

Regulations mean that there will be no singing and worshippers **must** wear a face covering or mask unless you are exempt under the regulations (advice is available online regarding exemptions). We will have a supply of disposable masks if you forget yours.

We are concerned to ensure the safety and wellbeing of all attendees. Therefore, to minimise the possibility of virus transmission the following should be noted. We suggest you aim to arrive after 9:45 am.

- Upon arrival you will be asked to sanitise your hands and make your way directly to the Worship Area. This will be a time of quiet personal prayer before the service begins.
- It is unlikely that you will be able to sit in the same part of the Worship Area that you previously used.
- At the end of the service you will be asked to leave the building via the fire exit, as quickly as possible. You should leave the church grounds directly and not gather in groups. You must observe social distancing regulations whilst in the church grounds.
- We will not be issuing individual service sheets. You are requested to bring your own Bibles if required, though these will be available on request.
- There will be no specific children's activities during the service and trust that parents/carers will understand the need to ensure children do not interact with those outside of their family/bubble.
- There will be no refreshments offered after the service; the kitchen will be closed. You can, of course, bring your own refreshment, though we would ask that you take any packaging home with you after the service.
- Unfortunately, we are not able to arrange for lifts to church. You should make your own travel arrangements.
- Official advice is that we discourage cash donations; the offertory box will be available. You might want to talk to the Treasurer about giving regularly by standing order. As ever, the support of our members is gratefully received.
- Accessibility to all is very important so if you have a particular need, such as large print service sheets, please let us know when requesting your booking.

The service itself will mirror the service which will continue to be available online and in paper format, so those who are unable to attend should not feel they are missing out. Indeed, we would encourage those who are unable to attend in person to start their act of worship at 10:00 am so that we can all feel that sense of worship community.

**You should not attend the service if:**

- **Within the last 10 days you have had any of the symptoms of corona virus, a high temperature; a new, continuous cough or a loss or change to your sense of smell or taste.**
- **You have tested positive for corona virus.**
- **You live with someone who has symptoms or has tested positive.**
- **Someone in your support bubble has symptoms or has tested positive.**
- **You have been told by NHS Test and Trace that you have been in contact with a person with corona virus.**

**You should consider carefully before attending if you are in a group which guidance has indicated is at risk of severe disease from coronavirus. If you are in one of the government-defined vulnerable groups you should consider carefully about the risks of attending.**

To comply with the Test & Trace requirements we are required to keep your details safely and in compliance with GDPR legislation for 21 days, after which they will be deleted/securely destroyed. We will only share your details with NHS Test & Trace, if asked, if it is needed to help stop the spread of corona virus. We will not use your details for any other purposes or pass them on to anyone else.

### **How to Request Seat(s)**

Booking for each week **opens at 12noon on the Sunday before** the one you wish to attend. The **deadline for requests is 5:00 pm on Thursday**. This is to ensure we have enough time to co-ordinate requests.

**Note:** You will need to request seat(s) each time you wish to attend.

### **Internet Users:**

Email the church office ([stjohnskp@hotmail.co.uk](mailto:stjohnskp@hotmail.co.uk)). We will need to know:

- Your name
- The number of people in your group
- A telephone contact number
- Any requirements that we will need to provide in order that you can attend, e.g. large print service sheet.

Confirmation of reservation will be emailed to you by 5:00pm Friday.

### **Non-internet Users:**

Call either Adele 07432 308 907 or Annie 07484 717522, who will pass on your request.

If you have not been successful you will be contacted by phone by 5.00pm Friday.

**Note that it will not be possible to reserve specific seats.**

**If places are oversubscribed**, you will be advised by email or by phone (non-internet users). However, you will be given priority for a subsequent week. We hope that you will understand that we must adhere to the regulatory requirements. Remember that the same service will be available on our Facebook page or the website, plus the paper-based format will continue to be circulated.

**The above may seem daunting but you can be assured the welcome to our worshipper will be as warm and friendly as ever. Please help us by respecting the guidelines.**

Every blessing, Adele and Annie